

# PRAGATI ENGINEERING COLLEGE

# 1-378, ADB Road, Surampalem, E.G.District, A.P. - 533 437

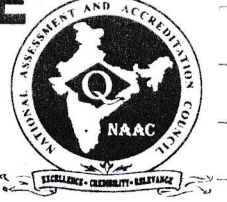
(Approved by AICTE & Permanently Affiliated to JNTUK, Kakinada & Accredited by NAAC with 'A' Grade)

(Recognised by UGC Under Sections 2 (f) and 12 (b) of UGC act, 1956)

Ph : 08852 - 252233, 252234, 252235, Fax : 252232, Website : www.pragati.ac.in

(Sponsored by Gayatri Educational Society)

D.No. 2-24-4/2, Ground Floor, Janmabhoomi Park Road, Srinagar, Kakinada - 3, Ph : 0884 - 2355900, Fax : 2363900



**Dr. S Sambhu Prasad**

B.E., M.E., Ph.D (Engg), MBA

Principal

Date : 08-05-2017

To  
All Honorable Members of Academic Council  
Pragati Engineering College  
Surampalem

Sir,

Sub : Pragati Engineering College – Invitation for Third Meeting of Academic Council scheduled on 10<sup>th</sup> May, 2017 – Reg.

We extend our gratitude for accepting our request to join in Academic Council of our College.

We are pleased to organize the Third Meeting of Academic Council of the college on 10<sup>th</sup> May, 2017 (Wednesday) at 11.00 A.M.in our college campus.

On behalf of the Management, I whole heartedly invite you to attend the above meeting and offer your valuable suggestions. I further request you to kindly confirm your participation so as to enable us to make necessary arrangements.

**Contact Ph. No's :**

Dr. S Sambhu Prasad : 7893103266  
Mr. S Vamsi Kiran : 7702666337  
College : 08852-252233, 252234

Thanking you,

Yours Sincerely

  
(Dr. S Sambhu Prasad)

# **PRAGATI ENGINEERING COLLEGE**

**(Autonomous)**

1-378, ADB Road, Surampalem, East Godavari District

**Third Meeting of the Academic Council scheduled on 10<sup>th</sup> May, 2017**

## **AGENDA**

1. Welcome Address by Chairman, Academic Council.
2. Ratification of Syllabi of B.Tech II year.
3. Result Analysis for B.Tech I year I semester (under Autonomous system)
4. Result Analysis for B.Tech II, III & IV year I semester (under JNTUK, Kakinada)
5. Approval for modification of M.Tech academic regulations regarding grading system.
6. Approval of moderation and revaluation rules.
7. Review of departmental activities,
8. Review of placement activities.
9. Approval for scheduling Boards of Studies meetings in Nov/Dec, 2017 for finalizing the syllabi of B.Tech III and IV years.
10. Any other item.
11. Vote of thanks by Member Secretary.

# PRAGATI ENGINEERING COLLEGE

**(Autonomous)**

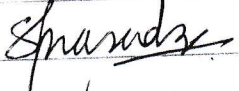
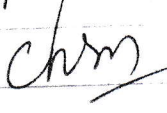

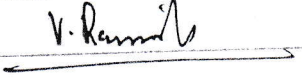
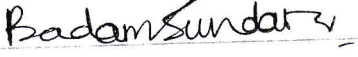


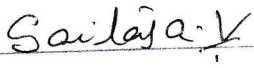
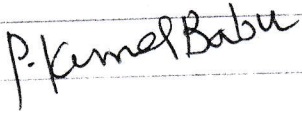
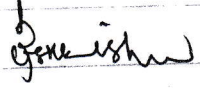

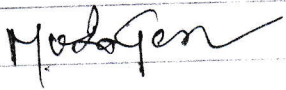
1-378, ADB Road, Surampalem – 533 437, Near Peddapuram, E.G. Dist., (A.P.)



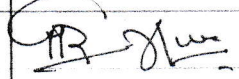




## Members of Academic Council

S.No	Composition	Name
1	The Principal (Chairman).	<b>Dr. S. Sambhu Prasad</b>
2	All the Heads of Departments in the College.	1. Dr. K. Satyanarayana      HOD – EEE 2. Dr. V. Sailaja              HOD - ECE 3. Dr. P Kumar Babu         HOD – ME 4. Dr. R V S Rama Krishna    HOD - CE 5. Dr. N. Leelavathy          HOD -CSE 6. Sri M. V. Rajesh             HOD - IT 7. Dr. M. Balaiah              HOD - BS&H 8. Dr. P.V.S. Machiraju        Dean R&D
3	Four teachers of the college representing different categories of teaching staff by rotation on the basis of seniority of service in the college.	1. Dr. G. Raghuram 2. Dr. M. Radhikamani 3. Dr. G. Naresh 4. Prof. Y. Jayababu
4	Not less than four experts from outside the college representing such areas as Industry , Commerce, Law, Education, Medicine, Engineering etc, to be nominated by the Governing body.	1. Sri Badam Sundara Rao M.Tech (Structures), M.Tech (Geo Technical Engg), Architect and Engineer, Sundar Associates, Kakinada 2. Dr. A. Venu Gopal, Professor, Mechanical Dept. NIT Warangal. 3. Sri J. Chandra Sekhar, Academic Relationship Manager, TCS Hyderabad 4. Sri Nagarjuna Malladi Delivery Head – Life Sciences Vertical, Tech Mahindra
5	Three nominees of the university	1. Dr. Ch. Satyanarayana, Professor of CSE Dept., Director, Academic & Planning, JNTUK, Kakinada 2. Dr. P. Subba Rao, Professor of Civil Dept., Director of Evaluation, JNTUK, Kakinada 3. Dr. V. Ravindra, Professor of Civil Dept., Director, Infrastructure Development & Chief Engineer, JNTUK, Kakinada
6	A faculty member nominated by the Principal (Member Secretary)	Sri S. Vamsi Kiran

The Third meeting of Academic Council is held on 10<sup>th</sup> May 2017 (Wednesday) at Pragati Engineering college, Surampalem. The meeting was presided by Dr. S. Sambhu Prasad, Principal.

The following members were present.

S.No.	Name of the member	Signature
01.	Dr. S. Sambhu Prasad	
02.	Dr. Ch. Satyanarayana	
03.	Dr. P. Subba Rao	
04.	Dr. V. Ravindra	
05.	Sri. Badam Sundar Rao	
06.	Dr. A. Venu Gopal	
07.	Dr. K. Satyanarayana	
08.	Dr. V. Sailaja	
09.	Dr. P. Kumar Babu	
10.	Dr. R.V.S. Rama Krishna	
11.	Dr. N. Leelavathy	
12.	Sri. M.V. Rajesh	

S.No.	Name of the member	Signature
13.	Dr. M. Balaiiah	
14.	Dr. P.V.S. Machi Raju	
15.	Dr. G. Raghuram	
16.	Dr. M. Radhikamani	
17.	Dr. G. Naresh	
18.	Prof. Y. Jayababu	
19.	Sri S. Vamsi Kiran	

The following are the minutes of meeting :

1. Dr. S. Sambhu Prasad chairman, Academic council has extended warm welcome to honorable members of the Academic council and delivered his welcome address.
2. The following resolutions are taken
  - i) The proposed syllabi of B.Tech II year is approved.
  - ii) The proposed modification of M.Tech Academic regulations regarding grading system is approved.
  - iii) The proposed moderations and revaluation rules are approved.
  - iv) It is resolved to convene meeting of Board of Studies in November 2017, to finalize the syllabi of B.Tech III and IV year.
3. The Members of Academic Council reviewed
  - i) Result analysis, of B.Tech I year I Semester and M.Tech I year I Semester under Autonomous system.
  - ii) Result analysis of B.Tech II, III & IV year I Semester under JNTUK, Kakimada.
  - iii) Departmental activities and placement activities. and gave the following suggestions.

Dr. V. Ravindra had given the following suggestions.

A) Examinations:

1. Examination results should be declared within one month from the last day of the examination.
2. All inconveniences faced in the examination process are to be documented and proper notification measures are to be taken.
3. It is advised to provide a Grievance Box and a Text

Box in website to facilitate the students to submit their grievances related to examination process and they are to be redressed within a time frame.

4. It is advised to issue receipts to the students who applied for reevaluation.
5. Micro-level analysis must be made for reevaluation results.
6. In view of NBA, for each departmental activity, maintain a single file. For example, for a file entitled "WORKSHOPS ORGANISED", maintain separate file for each and every workshop organized. In this separate file, maintain
  - (a) Single page bio-data of the resource person(s).
  - (b) Feedback from Participants.
  - (c) Signatures / Attendance of the Participants.
  - (d) Group Photo.
7. With reference to Paper Publications, the following suggestions are given.
  - (a) Exclude Paid Journal Publications / Conference Publications and Represent SCOPUS / SCI indexed standard Journals Publications only (RP)
  - (b) Compute the department average Publication factor (DAPF) by the equation
 
$$DAPF = \frac{RP}{TNFD} \times 100.$$

RP - No. of research publications  
TNFD - Total no. of faculty of department
  - (c) Also concentrate on more no. of citations.
8. Maintain Alumni Portal and obtain feedback from them time to time, by conducting Alumni meetings.

B

Dr.

9. Review Internal Question Paper in the following manner  
calculate the CO attainment in Internal Examinations. Initially keep the target for CO attainment and review it after completion of the semester. Reasons for not attaining the target is to be reviewed.

10. Map assignment questions and Mid Examination questions to COs and evaluate CO attainment.

### B) General Remarks:

1. In presentation, include faculty enrichment details  
(a) faculty awarded Ph.D.

(b) Faculty registered for Ph.D.

(c) Professional Society Memberships.

2. Also include Professional Society chapters, student memberships, Student branches and Best Practices.

3. It is advised to present the examination results data in bar charts.

4. Suggested to provide facilities for physically challenged students like ramps, toilets.. etc

Dr. P. Subba Rao had given the following suggestions

### A) Examinations:

1. For each question paper setter, send the required guidelines to set the question paper keeping in view of Course Objectives/Outcomes of that subject. Adopt OBE based process.

2. Upgrade the autonomous examination software to maintain CO/PO attainment.

3. In end semester examination results, perform subject-wise result analysis and correlate with attainment of POs.


4. Hardcopy of Academic Regulations, Syllabus is to be provided to Students.

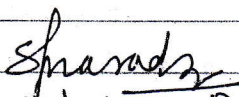


5. Evaluate M.Tech project work based on
  - Course Objectives for the project work and their attainment also should be evaluated.
  - It is advised to assign grades for the project work.
6. Plagiarism check is to be made mandatory for M.Tech project thesis.

Prof. A. Venu Gopal had given the following suggestions.

1. Regarding laboratories following suggestions are given.
  - (a) Maintain details of calibration/Insurance for Equipment, Fire Safety measures taken, Record of Licensed software, Power Back Up details, Record of Systems Maintenance details.
  - (b) For each lab, additional experiments are to be done.
  - (c) List of DOs/DON'Ts to be displayed in laboratories
2. Maintain record of MoUs.

  
(Member Secretary)  
Academic Council

  
(Chairman)  
Academic Council.