



# PRAGATI ENGINEERING COLLEGE

(AUTONOMOUS)

#1-378, ADB Road, Surampalem - 533 137, Near Peddapuram, Kakinada Dist., A.P.  
(Approved by AICTE, Permanently Affiliated to JNTUK Kakinada & Accredited by NBA)  
(Recognized by UGC Under Sections 2(f) and 12 (b) of UGC act, 1956)  
Ph 08852 - 252233, 252234, 252235 Fax 08852 - 252232, website www.pragati.ac.in

Date: 09-12-2022

## NOTICE

All the members of the Grievance Cell are here by informed to attend the meeting on 10-12-2022.

Time: 2:00 PM

Venue: EDC-1 Lab at ECE Block.

### Agenda:

1. According to academic calendar for 2022-2023 II Semester, planning of smooth running of grievance cell activities.
2. If any grievances for students & staff/faculty please inform to department wise members for proper resolving.
3. Process of grievance cell activities.
4. Any other issues.

  
CONVENER

### Grievance Cell Members:

S.No	Name	Designation	Department	Status
1	Dr.D.Nataraj	Professor	ECE	Convener
2	Ms. A Kavya	Asst.Professor	CE	Member
3	Mrs. V Tanuja	Asst.Professor	CE	Member
4	Mr. M.Mani Shankar	Asst.Professor	EEE	Member
5	Mr. K.Naga Vardhan Reddy	Asst.Professor	EEE	Member
6	Mr.P.Ram Prasad	Asst.Professor	ME	Member
7	Mr.John Saida Shaik	Asst.Professor	ECE	Member
8	Dr.D.V Manjula	Assoc.Professor	CSE	Member
9	Mr.A.Janardhana Rao	Asst.Professor	CSE(AIML)	Member
10	Mr. G.Satya Mohan Chowdary	Asst.Professor	IT	Member
11	Mrs. P.Sravani	Asst.Professor	BS&H	Member
12	Mr. Abbireddi Vinay Charan Reddy	19A31A0156	CE	Student
13	Mr. Pynda Sarath	21A31A0348	ME	Student

- Copy to: 1) Principal/Vice Principal for kind information  
2) All HODs  
3) Grievance Cell Members  
4) All Maintenance departments  
5) Office file



# PRAGATI ENGINEERING COLLEGE

(AUTONOMOUS)

#1-378, ADB Road, Surampalem – 533 437, Near Peddapuram, Kakimada Dist., A.P.  
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(Recognized by UGC Under Sections 2(f) and 12 (b) of UGC act, 1956)  
Ph: 08852 – 252233, 252234, 252235 Fax: 08852 – 252232, website: www.pragati.ac.in

Surampalem

DT: 13-12-2022

To,

The Principal,

Pragati Engineering College,

Surampalem.

From,

The Convener (Grievance Cell)

Pragati engineering College

Surampalem.

Respected sir,

Sub: Minutes of Grievance Cell meeting held on 10/12/2022- Reg

With reference to the subject cited above I am here by enclosing a copy of the minutes of Grievance Cell meeting held on 10/12/2022.

Thanking you sir,

Yours Faithfully,

  
13/12/22

CONVENER (Grievance Cell)

Dr.D.Nataraj  
Professor  
Dept of ECE



# PRAGATI ENGINEERING COLLEGE

(AUTONOMOUS)

#1-378, ADB Road, Surampalem - 533437, Near Peddapuram, Kakimada Dist., A.P.  
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(Recognized by UGC Under Sections 2(f) and 12 (b) of UGC act, 1956)  
Ph. 08852 - 252233, 252234, 252235 Fax: 08852 - 252232, website www.pragati.ac.in

## Minutes of Grievance Cell meeting held on 10/12/2022:

1. According to academic calendar for 2022-2023 II Semester, planning of smooth running of grievance cell activities.
2. Grievance Cell member list information must send to students & staff/faculty.
3. Grievances from student or staff/faculty must be reported grievance cell in the form of written letter which is clearly mentioning the grievance/problem.
4. If grievances from student or staff/faculty reporting orally at first to concern department member means cordially ask them to report in written format representing to grievance cell convener for proper resolving.
5. After receiving grievances from any student or staff/faculty, grievance cell member of corresponding department represent to grievance cell convener and convener act according to grievances received.
6. Grievance cell resolve grievances by coordinating grievance related to all Maintenance departments.
7. After resolving grievances from student or staff/faculty, grievance cell must give feedback to grievances raised from student or staff/faculty.
8. Resolving statement has to mention in written format corresponding letter of grievance raised from student or staff/faculty.
9. According to grievances priority resolution must be one or two days / two or three days

## Grievance Cell Members attended:

S.No	Name	Designation	Department	Status	Signature
1	Dr.D.Nataraj	Professor	ECE	Convener	
2	Ms. A Kavya	Asst.Professor	CE	Member	
3	Mrs. V Tanuja	Asst.Professor	CE	Member	
4	Mr. M.Mani Shankar	Asst.Professor	EEE	Member	
5	Mr. K.Naga Vardhan Reddy	Asst.Professor	EEE	Member	
6	Mr.P.Ram Prasad	Asst.Professor	ME	Member	
7	Mr.John Saida Shaik	Asst.Professor	ECE	Member	
8	Dr.D.V Manjula	Assoc.Professor	CSE	Member	
9	Mr.A.Janardhana Rao	Asst.Professor	CSE(AIML)	Member	
10	Mr. G.Satya Mohan Chowdary	Asst.Professor	IT	Member	
11	Mrs. P.Sravani	Asst.Professor	BS&H	Member	
12	Mr. Abbireddi Vinay Charan Reddy	19A31A0156	CE	Student	
13	Mr. Pynda Sarath	21A31A0348	ME	Student	



# PRAGATI ENGINEERING COLLEGE

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#1-378, ADB Road, Surampalem - 533 437, Near Peddapuram, Kakinda Dist., A.P.  
(Approved by AICTE, Permanently Affiliated to JNTUK, Kakinda & Accredited by NBA)  
(Recognized by UGC Under Sections 2(D) and 12 (b) of UGC act, 1956)  
Ph: 08852 - 252233, 252234, 252235 Fax: 08852 - 252233, website: www.pragati.ac.in

Date: 02-07-2022

## NOTICE

All the members of the Grievance Cell are here by informed to attend the meeting on 04-07-2022.

Time: 2:00 PM

Venue: EDC-1 Lab at ECE Block.

### Agenda:

1. According to academic calendar for 2022-2023 1 Semester, planning of smooth running of grievance cell activities.
2. Grievance Cell member list information must send to students & staff/faculty.
3. Process of grievance cell activities.
4. Any other issues.

  
2/7/22  
CONVENER

### Grievance Cell Members:

S.No	Name	Designation	Department	Status
1	Dr.D.Nataraj	Professor	ECE	Convener
2	Ms. A Kavya	Asst.Professor	CE	Member
3	Mrs. V Tanuja	Asst.Professor	CE	Member
4	Mr. M.Mani Shankar	Asst.Professor	EEE	Member
5	Mr. K.Naga Vardhan Reddy	Asst.Professor	EEE	Member
6	Mr.P.Ram Prasad	Asst.Professor	ME	Member
7	Mr.John Saida Shaik	Asst.Professor	ECE	Member
8	Dr.D.V Manjula	Assoc.Professor	CSE	Member
9	Mr.A.Janardhana Rao	Asst.Professor	CSE(AIML)	Member
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- Copy to: 1) Principal/Vice Principal for kind information  
2) All HODs  
3) Grievance Cell Members  
4) All Maintenance departments  
5) Office file



# PRAGATI ENGINEERING COLLEGE

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#1-37B, ADB Road, Surampalem - 533432, Near Peddapuram, Kakimada Dist., A.P.  
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Ph: 08852 - 252233, 252234, 252235 Fax: 08852 - 252232, website: www.pragati.ac.in

Surampalem

DT: 05-07-2022

To,

The Principal,

Pragati Engineering College,

Surampalem.

From,

The Convener (Grievance Cell)

Pragati engineering College

Surampalem.

Respected sir,

Sub: Minutes of Grievance Cell meeting held on 04/07/2022- Reg

With reference to the subject cited above I am here by enclosing a copy of the minutes of Grievance Cell meeting held on 04/07/2022.

Thanking you sir,

Yours Faithfully,

CONVENER (Grievance Cell)

Dr.D.Nataraj  
Professor  
Dept of ECE



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Ph: 08852 - 252233, 252234, 252235 Fax: 08852 - 252242, website www.pragati.ac.in

## Minutes of Grievance Cell meeting held on 04/07/2022:

1. According to academic calendar for 2022-2023 I Semester, planning of smooth running of grievance cell activities.
2. Grievance Cell member list information must send to students & staff/faculty.
3. Grievances from student or staff/faculty must be reported grievance cell in the form of written letter which is clearly mentioning the grievance/problem.
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