



# PRAGATI ENGINEERING COLLEGE

(AUTONOMOUS)

#1-378, ADB Road, Surampalem – 533 437, Near Peddapuram, E.G Dist. A.P  
(Approved by AICTE, Permanently Affiliated to JNTUK Kakinada & Accredited by NAAC with 'A' Grade)  
(Recognized by UGC Under Sections 2(f) and 12 (b) of UGC act, 1956)  
Ph: 08852 – 252233, 252234, 252235 Fax: 08852 – 252232, website: www.pragati.ac.in

Date: 28-10-2017

## NOTICE

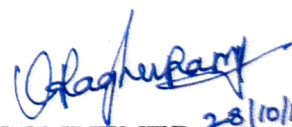
All the members of the Grievance Cell are here by informed to attend the meeting on 30-10-2017.

Time: 2:00 PM

Venue: EDC-1 Lab at ECE Block.

### Agenda:

1. According to academic calendar for 2017-2018 II Semester, planning of smooth running of grievance cell activities.
2. If any grievances for students & staff/faculty please inform to department wise members for proper resolving.
3. Process of grievance cell activities.
4. Any other issues.

  
CONVENER 28/10/17

### Grievance Cell Members:

S.No	Name	Designation	Department	Status
1	Mr. K.Raghuram	Assoc.Professor	ECE	Convener
2	Mr. V.Raju	Asst.Professor	CE	Member
3	Mr. I.Murali Krishna	Asst.Professor	EEE	Member
4	Mr.D.J.Johnson	Asst.Professor	ME	Member
5	Mr.B.Sudhir	Asst.Professor	ECE	Member
6	Ms. I.Gayatri Devi	Asst.Professor	CSE	Member
7	Mr. Ch.Venkata Ramana	Asst.Professor	IT	Member
8	Mr. Bodi Divya Sai Krishna	14A31A0365	ME	Student
9	Mr. Kambala Denesh Naidu	15A31A04M1	ECE	Student

- Copy to: 1) Principal/Vice Principal for kind information  
2) All HODs  
3) Grievance Cell Members  
4) All Maintenance departments  
5) Office file



# PRAGATI ENGINEERING COLLEGE

(AUTONOMOUS)

#1-378, ADB Road, Surampalem - 533 437, Near Peddapuram, E.G. Dist., A.P.  
(Approved by AICTE, Permanently Affiliated to JNTUK Kakinada & Accredited by NAAC with 'A' Grade)

(Recognized by UGC Under Sections 2(f) and 12 (b) of UGC act, 1956)

Ph: 08852 - 252233, 252234, 252235 Fax: 08852 - 252232, website www.pragati.ac.in

Surampalem

DT: 31-10-2017

To,

The Principal,

Pragati Engineering College,

Surampalem.

From,

The Convener (Grievance Cell)

Pragati engineering College

Surampalem.

Respected sir,

Sub: Minutes of Grievance Cell meeting held on 30/10/2017- Reg

With reference to the subject cited above I am here by enclosing a copy of the minutes of Grievance Cell meeting held on 30/10/2017.

Thanking you sir,

Yours Faithfully,

CONVENER (Grievance Cell)

K. Raghuram  
Assoc. Professor  
Dept of ECE



# PRAGATI ENGINEERING COLLEGE

(AUTONOMOUS)

#1-378, ADR Road, Surampalem - 533437, Near Peddapuram, E.G. Dist., A.P.  
(Approved by AICTE, Permanently Affiliated to JNTUK Kakinada & Accredited by NAAC with 'A' Grade)  
(Recognized by UGC Under Sections 2(f) and 12 (b) of UGC act, 1956)  
Ph: 08852 252233, 252234, 252235 Fax: 08852 252233 website: www.pragati.ac.in

## Minutes of Grievance Cell meeting held on 30/10/2017:

1. According to academic calendar for 2017-2018 II Semester, planning of smooth running of grievance cell activities.
2. Grievance Cell member list information must send to students & staff/faculty.
3. Grievances from student or staff/faculty must be reported grievance cell in the form of written letter which is clearly mentioning the grievance/problem.
4. If grievances from student or staff/faculty reporting orally at first to concern department member means cordially ask them to report in written format representing to grievance cell convener for proper resolving.
5. After receiving grievances from any student or staff/faculty, grievance cell member of corresponding department represent to grievance cell convener and convener act according to grievances received.
6. Grievance cell resolve grievances by coordinating grievance related to all Maintenance departments.
7. After resolving grievances from student or staff/faculty, grievance cell must give feedback to grievances raised from student or staff/faculty.
8. Resolving statement has to mention in written format corresponding letter of grievance raised from student or staff/faculty.
9. According to grievances priority resolution must be one or two days / two or three days.

### Grievance Cell Members attended:

S.No	Name	Designation	Department	Status	Signature
1	Mr. K.Raghuram	Assoc.Professor	ECE	Convener	
2	Mr. V.Raju	Asst.Professor	CE	Member	
3	Mr. I.Murali Krishna	Asst.Professor	EEE	Member	
4	Mr.D.J.Johnson	Asst.Professor	ME	Member	
5	Mr.B.Sudhir	Asst.Professor	ECE	Member	
6	Ms. I.Gayatri Devi	Asst.Professor	CSE	Member	
7	Mr. Ch.Venkata Ramana	Asst.Professor	IT	Member	
8	Mr. Bodi Divya Sai Krishna	14A31A0365	ME	Student	
9	Mr. Kambala Denesh Naidu	15A31A04M1	ECE	Student	



# PRAGATI ENGINEERING COLLEGE

(AUTONOMOUS)

#1-378, ADB Road, Surampalem - 533 437, Near Peddapuram, E.G Dist., A.P.  
(Approved by AICTE, Permanently Affiliated to JNTUK Kakinada & Accredited by NAAC with 'A' Grade)  
(Recognized by UGC Under Sections 2(f) and 12 (b) of UGC act, 1956)  
Ph: 08852 - 252233, 252234, 252235 Fax: 08852 - 252232 website www.pragati.ac.in

Date: 12-06-2017

## NOTICE

All the members of the Grievance Cell are here by informed to attend the meeting on 13-06-2017.

Time: 2:00 PM

Venue: EDC-1 Lab at ECE Block.

### Agenda:

1. According to academic calendar for 2017-2018 I Semester, planning of smooth running of grievance cell activities.
2. Grievance Cell member list information must send to students & staff/faculty.
3. Process of grievance cell activities.
4. Any other issues.

  
CONVENER 12/6/17

### Grievance Cell Members:

S.No	Name	Designation	Department	Status
1	Mr. K.Raghuram	Assoc.Professor	ECE	Convener
2	Mr. V.Raju	Asst.Professor	CE	Member
3	Mr. I.Murali Krishna	Asst.Professor	EEE	Member
4	Mr.D.J.Johnson	Asst.Professor	ME	Member
5	Mr.B.Sudhir	Asst.Professor	ECE	Member
6	Ms. I.Gayatri Devi	Asst.Professor	CSE	Member
7	Mr. Ch.Venkata Ramana	Asst.Professor	IT	Member
8	Mr. Bodi Divya Sai Krishna	14A31A0365	ME	Student
9	Mr. Kambala Denesh Naidu	15A31A04M1	ECE	Student

- Copy to: 1) Principal/Vice Principal for kind information  
2) All HODs  
3) Grievance Cell Members  
4) All Maintenance departments  
5) Office file





# PRAGATI ENGINEERING COLLEGE

(AUTONOMOUS)

#1-378, ADB Road, Surampalem - 533 437, Near Peddapuram, E.G. Dist., A.P.  
(Approved by AICTE, Permanently Affiliated to JNTUK Kakimada & Accredited by NAAC with 'A' Grade)  
(Recognized by UGC Under Sections 2(f) and 12 (b) of UGC act, 1956)  
Ph: 08852 - 252233, 252234, 252235 Fax: 08852 - 252232, website: www.pragati.ac.in

Surampalem

DT: 14-06-2017

To,

The Principal,

Pragati Engineering College,

Surampalem.

From,

The Convener (Grievance Cell)

Pragati engineering College

Surampalem.

Respected sir,

Sub: Minutes of Grievance Cell meeting held on 13/06/2017- Reg

With reference to the subject cited above I am here by enclosing a copy of the minutes of Grievance Cell meeting held on 13/06/2017.

Thanking you sir,

Yours Faithfully,

 14/6/17

CONVENER (Grievance Cell)

K. Raghuram  
Assoc. Professor  
Dept of ECE



# PRAGATI ENGINEERING COLLEGE

(AUTONOMOUS)

#1-378, ADB Road, Surampalem - 533 437, Near Peddapuram, E.G Dist., A.P.  
(Approved by AICTE, Permanently Affiliated to JNTUK Kakinada & Accredited by NAAC with 'A' Grade)  
(Recognized by UGC Under Sections 2(f) and 12 (b) of UGC act, 1956)  
Ph: 08852 - 252233, 252234, 252235 Fax: 08852 - 252232, website: www.pragati.ac.in

## Minutes of Grievance Cell meeting held on 13/06/2017:

1. According to academic calendar for 2017-2018 I Semester, planning of smooth running of grievance cell activities.
2. Grievance Cell member list information must send to students & staff/faculty.
3. Grievances from student or staff/faculty must be reported grievance cell in the form of written letter which is clearly mentioning the grievance/problem.
4. If grievances from student or staff/faculty reporting orally at first to concern department member means cordially ask them to report in written format representing to grievance cell convener for proper resolving.
5. After receiving grievances from any student or staff/faculty, grievance cell member of corresponding department represent to grievance cell convener and convener act according to grievances received.
6. Grievance cell resolve grievances by coordinating grievance related to all Maintenance departments.
7. After resolving grievances from student or staff/faculty, grievance cell must give feedback to grievances raised from student or staff/faculty.
8. Resolving statement has to mention in written format corresponding letter of grievance raised from student or staff/faculty.
9. According to grievances priority resolution must be one or two days / two or three days.

### Grievance Cell Members attended:

S.No	Name	Designation	Department	Status	Signature
1	Mr. K.Raghuram	Assoc.Professor	ECE	Convener	
2	Mr. V.Raju	Asst.Professor	CE	Member	
3	Mr. I.Murali Krishna	Asst.Professor	EEE	Member	
4	Mr.D.J.Johnson	Asst.Professor	ME	Member	
5	Mr.B.Sudhir	Asst.Professor	ECE	Member	
6	Ms. I.Gayatri Devi	Asst.Professor	CSE	Member	
7	Mr. Ch.Venkata Ramana	Asst.Professor	IT	Member	
8	Mr. Bodi Divya Sai Krishna	14A31A0365	ME	Student	
9	Mr. Kambala Denesh Naidu	15A31A04M1	ECE	Student	