

PRAGATI ENGINEERING COLLEGE (AUTONOMOUS)

1-378, ADB Road, Surampalem, E.G.District, A.P. - 533 437
(Approved by AICTE & Permanently Affiliated to JNTUK, Kakinada & Accredited by NAAC with 'A' Grade)
(Recognised by UGC Under Sections 2 (f) and 12 (b) of UGC act, 1956)
Ph : 08852 - 252233, 252234, 252235, Fax : 252232, Website : www.pragati.ac.in
(Sponsored by Gayatri Educational Society)



Learning is Supreme Deity

D.No. 2-24-4/2, Ground Floor, Janmabhoomi Park Road, Srinagar, Kakinada - 3, Ph : 0884 - 2355900, Fax : 2363900

Dr. S. Sambhu Prasad

Date: 14-09-2019

Principal

To,
All Honourable Members of Governing Body,
Pragati Engineering College.

Sir,

Sub: Pragati Engineering College- Invitation to 25th Meeting of Governing Body
scheduled on 12 October 2019 (Saturday).

We are pleased to organize the 25th Meeting of Governing Body of the college on
12 October 2019 (Saturday) at 1100 hrs in our college campus.

On behalf of the management, I wholeheartedly extend the invitation to attend the
above meeting and offer your valuable suggestions.


I further request you sir, to confirm your acceptance to enable us to make necessary
arrangements.

Contact Phone Nos.

Dr. S. Sambhu Prasad - 7893103266
Sri S. Vamsi Kiran - 7702666337

Thanking you

Yours sincerely,


(Dr. S. Sambhu Prasad)
Principal

| S. No. | Item Name | Page No. |
|--------|---|----------|
| 1 | Welcome address by Chairman. | 4 |
| 2 | Induction of Mrs.P.Sunitha as Member, Governing Body. | 5 |
| 3 | Review of Resolutions made in 24 th Meeting of Governing Body. | |
| 4 | Approval of Resolutions of 7 th Meeting of Academic Council . | 6 |
| 5 | Approval of Resolutions of 6 th Meeting of Finance Committee. | |
| 6 | Details to be discussed as per University guidelines. | |
| | a) Details of the sanctioned strength, admitted candidates, new branches / specializations, closure of branches / specializations, reduction in intake. | 7 |
| | b) Attendance particulars of students in the last semester, viz, shortage, condonation and detention details. | 8 |
| | c) Credit equivalence for the students shifted from other colleges and Universities. | |
| | d) Details of the readmitted candidates. | 9 |
| | e) Malpractice cases in examination conducted during the previous semester. | |
| | f) Details of the scribe permitted during the previous examination. | |
| | g) Analysis and statistical evaluation of the result of the previous semester and rectification measures to improve the performance. | 10 |
| | h) Details of deficiencies pointed out by the University and compliance reports submitted to the University. | |
| | i) Details of the payments due to the University in the form of different fees. | 22 |
| | j) Details of the Placement track record of the outgoing students and efforts to improve in current semester. | 23 |
| | k) Details of the Grievances redressed, Anti ragging cases and information about the action taken by the college administration to prevent in future. | 26 |
| | l) Details of the cases received under Right to information Act and information communicated to respective agencies. | |
| | m) Details of the faculty Ratified during previous academic year and future plan for next level ratification. | 27 |
| | n) Preparation for the NBA accreditation and nature of help required from the University. | |
| | o) Any other item associated with the college/University. | |
| | Review of | 28 |
| 7 | a) Activities from Departments. | 31 |
| | b) Activities of R&D Cell. | 33 |
| | c) Library. | |
| 8 | Any other item. | 34 |
| 9 | Vote of Thanks by Dr. S.Sambhu Prasad, Principal and Member Secretary. | |

Members of XXV Meeting of Governing Body

| S. No. | Name of Member | Position in the Current Engagement | Position in the BOG | Nominated by |
|--|---------------------------|--|---------------------|-----------------------------------|
| Chairperson | | | | |
| 1 | Dr. P. Krishna Rao | Educationalist & Industrialist | Chairman | Gayatri Educational Society |
| Members of the Trust / Society / Management | | | | |
| 2 | Sri M. V. Haranatha Babu | Director (Mgt.), | Member | Gayatri Educational Society |
| 3 | Smt. P. Malathi | Educationalist | Member | Gayatri Educational Society |
| 4 | Sri.M.Satish | Vice-President | Member | Gayatri Educational Society |
| Faculty members of the Institution | | | | |
| 5 | Dr. G. Raghuram | Professor of ECE & Director | Member | Governing Body, PEC |
| 6 | Sri S. Vamsi Kiran | Assoc. Professor & TPO | Member | Governing Body, PEC |
| 7 | Mrs.P.Sunitha | Assoc. Professor, ECE | Member | Governing Body, PEC |
| Educationalists/Industrialists | | | | |
| 8 | Sri V. Rajanna | Vice-President and Regional Head-A.P. & Telangana Regions, Tata Consultancy Services, Hyderabad | Member | Gayatri Educational Society |
| 9 | Sri V. V. R. Sastry | Former Chairman and Managing Director, BEL | Member | Gayatri Educational Society |
| 10 | Dr. Ganapathi Panda | Former Prof. of Electrical Engineering, IIT, Bhubaneswar, Odisha | Member | Gayatri Educational Society |
| 11 | Prof. D. Nageswara Rao | Former Vice-Chancellor, Centurion University, Odisha | Member | Gayatri Educational Society |
| 12 | Prof. Vir Singh | Former Professor of Physics IIT Roorkee | Member | Gayatri Educational Society |
| 13 | Sri Nittala Krishna Kumar | Managing Director, Continent Projects Pvt. Ltd, Singapore | Member | Gayatri Educational Society |
| 14 | Sri B. V. Krishna Rao | Executive Secretary, SONET, Hyderabad | Member | Gayatri Educational Society |
| Nominee of the UGC | | | | |
| 15 | Prof. Md. Altaf Khan | Senior Professor, Dept. of Commerce & Business Studies, Jamia Millia Islamia (Central University), New Delhi | Member | UGC |
| Nominee of the AICTE | | | | |
| Nominee of the State Government | | | | |
| 16 | Sri K S Vara Prasad | Principal, Andhra Polytechnic Kakinada. | Member | State Govt. |
| Nominee of the University to which the Institution is affiliated. | | | | |
| 17 | Dr. V. Ravindra | Professor of Civil Engineering, UCEK, JNTUK, Kakinada | Member | JNT University Kakinada, Kakinada |
| Head of the Institution , Ex-officio | | | | |
| 18 | Dr. S. Sambhu Prasad | Principal | Member-Secretary | Ex-Officio. |

Members of XXV Meeting of Governing Body

| S. No. | Name of Member | Position in the Current Engagement | Position in the BOG | Nominated by |
|--|---------------------------|--|---------------------|-----------------------------------|
| Chairperson | | | | |
| 1 | Dr. P. Krishna Rao | Educationalist & Industrialist | Chairman | Gayatri Educational Society |
| Members of the Trust /Society / Management | | | | |
| 2 | Sri M. V. Haranatha Babu | Director (Mgt.), | Member | Gayatri Educational Society |
| 3 | Smt. P. Malathi | Educationalist | Member | Gayatri Educational Society |
| 4 | Sri.M.Satish | Vice-President | Member | Gayatri Educational Society |
| Faculty members of the Institution | | | | |
| 5 | Dr. G. Raghuram | Professor of ECE & Director | Member | Governing Body, PEC |
| 6 | Sri S. Vamsi Kiran | Assoc. Professor & TPO | Member | Governing Body, PEC |
| 7 | Mrs.P.Sunitha | Assoc. Professor, ECE | Member | Governing Body, PEC |
| Educationalists/Industrialists | | | | |
| 8 | Sri V. Rajanna | Vice-President and Regional Head-A.P. & Telangana Regions, Tata Consultancy Services, Hyderabad | Member | Gayatri Educational Society |
| 9 | Sri V. V. R. Sastry | Former Chairman and Managing Director, BEL | Member | Gayatri Educational Society |
| 10 | Dr. Ganapathi Panda | Former Prof. of Electrical Engineering, IIT, Bhubaneswar, Odisha | Member | Gayatri Educational Society |
| 11 | Prof. D. Nageswara Rao | Former Vice-Chancellor, Centurion University, Odisha | Member | Gayatri Educational Society |
| 12 | Prof. Vir Singh | Former Professor of Physics IIT Roorkee | Member | Gayatri Educational Society |
| 13 | Sri Nittala Krishna Kumar | Managing Director, Continent Projects Pvt. Ltd, Singapore | Member | Gayatri Educational Society |
| 14 | Sri B. V. Krishna Rao | Executive Secretary, SONET, Hyderabad | Member | Gayatri Educational Society |
| Nominee of the UGC | | | | |
| 15 | Prof. Md. Altaf Khan | Senior Professor, Dept. of Commerce & Business Studies, Jamia Millia Islamia (Central University), New Delhi | Member | UGC |
| Nominee of the AICTE | | | | |
| Nominee of the State Government | | | | |
| 16 | Sri K S Vara Prasad | Principal, Andhra Polytechnic Kakinada. | Member | State Govt. |
| Nominee of the University to which the Institution is affiliated. | | | | |
| 17 | Dr. V. Ravindra | Professor of Civil Engineering, UCEK, JNTUK, Kakinada | Member | JNT University Kakinada, Kakinada |
| Head of the Institution , Ex-officio | | | | |
| 18 | Dr. S. Sambhu Prasad | Principal | Member-Secretary | Ex-Officio. |

The XXV Governing Body Meeting is held on 12th October 2019 (Saturday) at Pragati Engineering College Campus, Suryampalem. The Meeting was presided by Dr. P. Krishna Rao, Chairman of the College.

The following members were present.

| S.NO. | Name of the member | Position in Governing Body | Signature |
|-------|---------------------------|----------------------------|------------------------------|
| 1. | Dr. P. Krishna Rao | Chairman | P. Krishna Rao |
| 2. | Sri. M.V. Hananatha Babu | Member | [Signature] |
| 3. | Sri. M. Satish | Member | [Signature] |
| 4. | Dr. G. Raghuram | Member | [Signature] |
| 5. | Sri. S. Vamsi Kiran | Member. | [Signature] |
| 6. | Mrs. P. Sunitha | Member. | P. Sunitha |
| 7. | Sri V.V. R. Sastry | Member | [Signature] |
| 8. | Dr. Ganapathi Panda | Member | [Signature] |
| 9. | Prof. D. Nageswara Rao | Member | D. Nageswara Rao 12/10/19 |
| 10. | Prof. Vir Singh | Member | [Signature] |
| 11. | Sri Nittala Krishna Kumar | Member | [Signature] |
| 12. | Sri B.V. Krishna Rao | Member | [Signature] |

- 13. Prof. Md. Altaf Khan
- 14. Sri K. S. Vara Prasad
- 15. Dr. V. Ravindra
- 16. Dr. S. Sambhu Prasad

Member
Member
Member
Member -
Secretary

~~Altaf~~ 12/10/2019

~~K. S. Vara Prasad~~ 12/10/19

V. Ravindra
12/10/19

S. Sambhu Prasad

Minutes of 25th Meeting of Governing Body

Item 1:

Welcome Address by Chairman, Governing Body

Dr. P.Krishna Rao, Chairman, Governing Body has extended warm welcome to honourable members of the Governing Body and delivered his welcome address. Honourable Chairman had briefly outlined some of the highlights after 24th Meeting of Governing Body.

1. Dr. Altaf Khan congratulated for the following achievements of the college,
 - a) Mechanical Engineering and Computer Science Engineering Departments are recognized as R&D Centres by JNTUK for the academic years 2018-19 & 2019-20.
 - b). i) The current batch placements stand at 410. TCS and Capgemini recruited 126 & 209 students respectively. More companies are expected to visit in second semester.
ii) A total of 558 placements were secured by 2015-19 passing out batch with highest CTC of 10 lakhs per annum and an avg CTC of 3.21 lakhs per annum.
 - c) Placement Day was celebrated on 16 March 2019. Ms. Naina Jaiswal, National and South Asian Champion in Table Tennis and Youngest girl in Asia to take her class X exam was the chief guest.

Note of appreciation to Training & Placement officer Mr. S.Vamsi Kiran and his team is given for good placements.

2. Dr. Vir Singh mentioned that the following achievement is a very good achievement and suggested to give incentive to the student.

“Mr. M. Rama Satyanarayana (of IV CSE) is selected as Alexa Student Influencer. He is one among 11 selections in the country and the only one from Andhra Pradesh. Alexa is a Amazon company”.

Item 2:**Induction of Mrs.P.Sunitha as Member-Governing Body.**

Dr. P.Krishna Rao, Chairman, Governing Body has invited Mrs.P.Sunitha, Assoc. Professor of ECE Department to be member of Governing Body with effect from 12-09-2019 and the same was ratified.

Item 3:

Review of Resolutions made in 24th Meeting of Governing Body held on 02nd March, 2019. The Governing Body Members had reviewed the resolutions made in 24th Meeting of Governing Body held on 02nd March, 2019 and its action taken report.

Item 4:

Approval of Resolutions of 7th meeting of Academic Council held on 24th August, 2019.

The Governing Body Members had approved the Resolutions of 7th meeting of Academic Council held on 24th August, 2019.

Item 5:

Approval of Resolutions of 6th meeting of Finance Committee held on 22nd April, 2019.

The Governing Body Members had approved the Resolutions of 6th meeting of Finance Committee held on 22nd April, 2019 as per norms. Members have gone through the budget details for 2019-20 and gave following suggestions.

1. Library budget to be enhance and more E-Books to be purchased.
2. Make an R&D team at college level from each department and the budget for R&D to be improved.

Item 6:

Details to be discussed as per University guidelines.

The members have reviewed various aspects as per University guidelines (mentioned in agenda) and approved them.

Item 7:

The following were reviewed by the Members since last Governing Body Meeting i.e. from 02nd March 2019 to till date.

- a) Activities from departments.
- b) Activities of R&D Cell.
- c) Library.
- d) Activities of NCC, NSS and Sports.

Item 8:

Any other item

- 1. Mention the details of Cash incentives for Academic toppers and Faculty Achievements'
- 2. Incentive to be given for the students who stand at good achievement.
- 3. The following documents were present for approval
 - a) Annual Report of College for A.Y- 2018-19
 - b) E-Governance Report for A.Y – 2018-19
 - c) Annual report of Training and Placement for A.Y – 2018-19
 - d) Examination Annual report 2018-19
- 4. Revised Research and Development policy is approved with minor changes
- 5. Strategic Planning and Deployment document for 5 years 2019-2024 is approved

6. More emphasis should be put on improving communication skills. External faculty should be invited for training sessions to improve the communication skills of students.
7. To improve technical writing skills and encourage the students to publish technical papers in international Journals.
8. Encourage the students to do more Internship at top institutions/industries. Internship should be clubbed with mini project.
9. Best students of EEE and ECE departments can apply for internship through Indian National Academy.
10. IIT BBSR encouraging students to do Internships. Encourage the students to do the same.
11. GATE orientation classes should start from II year onwards and see that minimum 8-10% student should qualify in GATE Exam.
12. Perception level of students cannot be more than 20 minutes. Hence monotonous lectures are to be avoided.
13. College should have MoU with application oriented companies. Outcome from MoUs to be documented. Dead MoUs are not to be listed.
14. Conduct Orientation program to faculty and students of ME Department to improve the results.
15. At least one International seminars/Conference/Workshop should be conducted.
16. Best Teacher award to be given gender wise on September 5th Teachers day or November 22nd National Education Day.
17. In academic council include outside members from CSE and EEE department also.
18. Retired engineers should be appointed for consultancy

- 19. Socially relevant projects to be encouraged.
- 20. As part of NSS activities, list of neighbouring villages and their respective problems/challenges can be prepared. After preparing need analysis on the same projects can be taken up by students.
- 21. Faculty cadre ratio should be maintained. More faculty with Ph.D. qualification should be employed.
- 22. More focus should be on the students having less attendance and preventive measures to be taken.
- 23. Identify the slow learners in B.Tech I year and remedial classes to be conducted.

Item 9:

Vote of thanks by Member Secretary

Dr. S. Sambhu Prasad, Member Secretary, Governing Body had conveyed vote of thanks and the meeting was adjourned.

P. Krishna Rao
(Dr. P. Krishna Rao)
Chairman

Sprandy
(Dr. S. Sambhu Prasad)
Principal