











2021 -

PRAGATI ENGINEERING COLLEGE::SURAMPALEM

(Autonomous)

Academic Year 2021-2022

Internal Complaints Committee (ICC)

S.No	Name of the Member	Designation	Department	Status	Signature of Members
1	Dr.V.Sailaja	Professor	ECE	Convener	
2	Mrs.M.Sri Lakshmi	Asst.Professor	CE	Member	
3	Mrs.V.R.V.S.Sai Valli	Asst.Professor	EEE	Member	
4	Mrs.B.Anusha Srikanta	Asst.Professor	ME	Member	
5	Mrs.B.Vasantha Lakshmi	Asst.Professor	ECE	Member	
6	Mrs.T.Tejaswi	Asst.Professor	CSE(AI)	Member	
7	Mrs.N.V.S.Sowjanya	Asst.Professor	IT	Member	
8	Mrs.P.Sravani	Asst.Professor	BSH	Member	
9	Dr.Ch.Sarojini	Consultant Medical Officer		Member	
10	Mrs.B.Perimdevi	Sr.Assistant	Admin	Member	
11	Mrs.K.Lakshmi Prabhavathi	Office Assistant	Admin	Member	
12	Ms.S.Ajitha	Student of Pragati Engineering College		Member	
13	Ms.I.Lavanya	Student of Pragati Engineering College		Member	
14	Ms.K.Jayashri	Student of Pragati Engineering College		Member	
15	Ms.M.Dharani	Student of Pragati Engineering College		Member	


CONVENER

4. S.C. & S.T. Grievance Cell.

2021-2022

S.No.	Name	Designation	Department	Status
1	Dr.D.Nataraj	Assoc. Professor	ECE	Convener
2	Dr. G. Naresh	Professor & Dean-Admin	EEE	Co- Convener
3	Mr. Ch Vinay Chandra Sekhar	Asst.Professor	CE	Member
4	Ms. P Sandhya	Asst.Professor	EEE	Member
5	Mr.S.Srikanth	Asst.Professor	ME	Member
6	Mr.M.Raja Kumar	Assoc. Professor	CSE	Member
7	Mrs. D. Uma	Asst.Professor	CSE	Member
8	Mr. K V V S Trinath Naidu	Asst.Professor	IT	Member
9	Mr.K.Balaji	Asst.Professor	BS&H	Member

5. Women Empowerment & Grievance Cell

S.No.	Name	Designation	Department	Status
1	Dr.V.Sailaja	Professor	ECE	Convener
2	Mrs. M.Sri Lakshmi	Asst.Professor	CE	Member
3	Mrs. K Sandhya Rani	Asst.Professor	EEE	Member
4	Mrs.K.Aravinda	Asst.Professor	ME	Member
5	Dr.P.Sunitha	Assoc.Professor	ECE	Member
6	Mrs. D. Uma	Asst.Professor	CSE	Member
7	Mrs.Ch. Sujana	Asst.Professor	IT	Member
8	Mrs. M Madhavi	Asst. Professor	BS&H	Member
9	Mrs.R.Amulyam	Asst.Professor	BS&H	Member

6. Internal Complaints Committee (ICC)

S.No.	Name	Designation	Department	Status
1	Dr.V.Sailaja	Professor	ECE	Convener
2	Mrs. M.Sri Lakshmi	Asst.Professor	CE	Member
3	Mrs.V.R.V.S.Sai Valli	Asst Professor	EEE	Member
4	Mrs.B.Anusha Srikanta	Asst.Professor	ME	Member
5	Mrs.B.Vasatha Lakshmi	Assoc.Professor	ECE	Member
6	Mrs.T. Tejaswi	Asst.Professor	CSE	Member
7	Mrs.N V S Sowjanva	Asst.Professor	IT	Member
8	Mrs. P Sravani	Asst.Professor	BS&H	Member
9	Dr.Ch.Sarojini	Consultant Medical Officer		Member
10	Mrs.B.Perim Devi	Sr.Assistant	Admin	Member
11	Mrs.K.Lakshmi Prabhavathi	Office Assistant	Admin	Member
12	Ms.S.Ajitha	Student of Pragati Engineering College		Member
13	Ms.L.Lavanya	Student of Pragati Engineering College		Member
14	Ms.K.Jayashri	Student of Pragati Engineering College		Member
15	Ms.M.Dharani	Student of Pragati Engineering College		Member

PRINCIPAL

PRAGATI ENGINEERING COLLEGE
(Autonomous)
1-378, ADB Road, Surampalem-533437

PEC/Admn/Circular/2022/02

Office of the Principal

Dt: 21-01-2022

CIRCULAR

All the ICC members are hereby informed to attend the ICC meeting on 23rd January 2021 at 3.00 PM in Mini conference hall (Main Block) to discuss the following points:

Complaints against Sexual Harassment if any

1. Awareness sessions on prevention of Sexual Harassment for women at work place.

Sailaja V.
CONVENER

Copy to:

1. Chairman / All Directors / Vice President for kind Information
2. Vice Principal / Dean Administration for kind information
3. All the HODs to inform to all faculty, staff and students
4. ICC Convener
5. ICC Members
6. Administrative Office
7. Office File.

1. M. Sri Lakshmi
2. Dasantha
3. T. Tyasvi
4. Sany
5. T. Ramesh
6. A
7. P. Sandhya
8. V. Sanki
9. B. Anusha Srikanth
10. B. Perma
11. K. L. Brahmaiah



PRAGATI ENGINEERING COLLEGE

(An Autonomous Institution)

1-378, ADB Road, Surampalem – 533 437, Near Peddapuram, E.G.Dist, A.P.
(Permanently Affiliated to JNTUK, Kakinada and Accredited by NAAC with 'A' Grade)
Recognized by UGC 2(f) and 12(b) under UGC act, 1956, Ph : (08852) 252233, 252234, Fax : 252232

Minutes of the Meeting

Internal complaints committee held a meeting on Sexual Harassment on 23rd January, 2022 at 3.00 PM in Mini conference hall (Main Block) under the Chairperson of the Complaints Committee.

1. At the outset, chairperson welcomed all the participants of the meeting.
2. The Committee noted that no complaint of sexual harassment against any employee of the college has been received.
3. The committee stressed the need to increase awareness amongst the employees on how the rules have been amended to prevent instance of harassment of women employees.
4. The chairperson conveyed her thanks to the members for attending the meeting.
5. The meeting ended with vote of thanks to the chair.

1. M. Sri Lakshmi

11. K.L. Babhanathi

2. Sony

3. T. Tyani

4. Babantha

5. J. S. Reddy

6. A

7. Rahay

8. V. Sindhi

9. D. Anashe Silcenth

10. B. Perry

Sailaj,
CONVENOR

PRAGATI ENGINEERING COLLEGE

(Autonomous)

1-378, ADB Road, Surampalem-533437

PEC/Admn/Circular/2022/02

Office of the Principal

Dt: 18-07-2021

CIRCULAR

All the ICC members are hereby informed to attend the ICC meeting on 25th July 2021 at 3.00 PM in Mini conference hall (Main Block) to discuss the following points:

1. Complaints against Sexual Harassment if any
2. Awareness sessions on prevention of Sexual Harassment for women at work place.

Sailaja V.
CONVENER

Copy to:

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3. All the HODs to inform to all faculty, staff and students
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5. ICC Members
6. Administrative Office
7. Office File.

1. M. Sri Lakshmi

2. T. Tyasa

3. Sony

4. Valanthe

5. P. Gowda

6. A

7. Patray

8. V. Gireesh

9. B. Anusha Shikant h

10. B. Rande

11. K. L. Prathapati



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Minutes of the Meeting

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1. At the outset, chairperson welcomed all the participants of the meeting.
2. The Committee noted that no complaint of sexual harassment against any employee of the college has been received.
3. The committee stressed the need to increase awareness amongst the employees on how the rules have been amended to prevent instance of harassment of women employees.
4. The chairperson conveyed her thanks to the members for attending the meeting.
5. The meeting ended with vote of thanks to the chair.

1. Soy
2. Dalanthu
3. T. Tyasa
4. M. Srilakshmi
5. P. Gollari
6. A
7. Dhanu
8. V. Saneli
9. B. Anusha Shikharth
10. B. Perumji
11. K. L. Babhanati



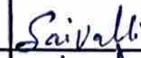

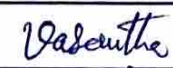
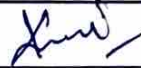
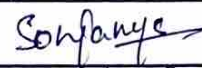
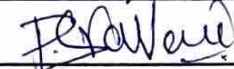
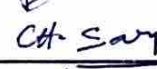
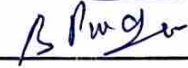
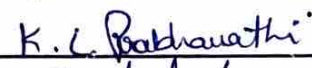
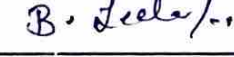
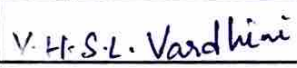
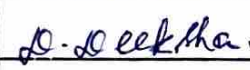
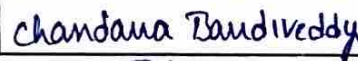
Sailajak.
CONVENOR


2020

Pragati Engineering College::Surampalem
(Autonomous)
Academic Year 2020-21

Internal Complaints Committee (ICC)

Ref: PEC/Admn/Circular/2020/90 dated 31/12/2020 with effect from 02.01.2021

S. No	Name of the Member	Designation	Department	Status	Signature of the Member
1	Dr.V.Sailaja	Professor	ECE	Convener	
2	Mrs.M.Sri Lakshmi	Asst.Professor	CE	Member	
3	Mrs.V.R.V.S.Sai Valli	Asst Professor	EEE	Member	
4	Mrs.B.Anusha Srikanta	Asst.Professor	ME	Member	
5	Mrs.B.Vasantha Lakshmi	Assoc.Professor	ECE	Member	
6	Mrs.G.Kumari	Asst.Professor	CSE	Member	
7	Mrs.N V S Sowjanya	Asst.Professor	IT	Member	
8	Mrs P Sravani	Asst.Professor	BS&H	Member	
9	Dr.Ch.Sarojini	Consultant Medical Officer		Member	
10	Mrs.B.Perim Devi	Sr.Assistant	Admin	Member	
11	Mrs.K.Lakshmi Prabhavathi	Office Assistant	Admin	Member	
12	Ms.Bleela Krishna Priya	Student			
13	Ms.V. Hari Sree Lalitha Vardhini	Student			
14	Ms.D.Deeksha	Student			
15	Ms.B.Sri Chandana	Student			


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PRAGATI ENGINEERING COLLEGE
 4th Floor, 1st Road, Surampalem-533437
 m. E.G.Dist., (A.P.)

PRAGATI ENGINEERING COLLEGE
(Autonomous)
1-378, ADB Road, Surampalem-533437

PEC/Admn/Circular/2022/02

Office of the Principal

Dt: 18-01-2021

CIRCULAR

All the ICC members are hereby informed to attend the ICC meeting on 25th ^{Jan} ~~July~~ 2021 at 3.00 PM in Mini conference hall (Main Block) to discuss the following points:

1. Complaints against Sexual Harassment if any
2. Awareness sessions on prevention of Sexual Harassment for women at work place.

Sailesh V.
CONVENER

Copy to:

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4. ICC Convener
5. ICC Members
6. Administrative Office
7. Office File.

1. M. Srilakshmi
2. *[Signature]*
3. *[Signature]*
4. *[Signature]*
5. *[Signature]*
6. *[Signature]*
7. V. Saijith
8. B. Anusha Srikanth
9. B. *[Signature]*
10. K.L. Babhavathi



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4. The chairperson conveyed her thanks to the members for attending the meeting.
5. The meeting ended with vote of thanks to the chair.

1. Vasanth
2. M. Sridakshmi
3. T. Praveen
4. Sony
5. Kiran
7. Balraj
8. V. Parvathi
9. D. Anushe Srikanth
10. B. Anu
11. K.L. Prabhaathi

Sailaja
CONVENOR

PRAGATI ENGINEERING COLLEGE
(Autonomous)
1-378, ADB Road, Surampalem-533437

PEC/Admn/Circular/2022/02

Office of the Principal

Dt: 19-07-2020

CIRCULAR

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2. Awareness sessions on prevention of Sexual Harassment for women at work place.

Sailaja
CONVENER

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2. Vice Principal / Dean Administration for kind information
3. All the HODs to inform to all faculty, staff and students
4. ICC Convener
5. ICC Members
6. Administrative Office
7. Office File.

1. M. Sri Lakshmi
2. S. Y.
3. U. S. Lakshmi
4. K. V.
5. T. S. Lakshmi
6. D. Lakshmi
7. V. Saiela
8. B. Anusha Sri Lakshmi
9. B. R. Lakshmi
10. K. L. Prabhavathi



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4. The chairperson conveyed her thanks to the members for attending the meeting.
5. The meeting ended with vote of thanks to the chair.

Sailaja K.
CONVENOR

1. Vasantha
2. M. Sridakshmi
3. Kiran
4. Sony
5. P. Gauthi
6. Rakshay
7. V. Sridhara
8. Dr. Anusha Srikant
9. B. Len
10. K. L. Bebbanati

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PRAGATI ENGINEERING COLLEGE

(Autonomous)

1-378, ADB Road, Surampalem-533437

PEC/Admn/Circular/2019/73

Office of the Principal

Dt: 18-06-2019

CIRCULAR

It is to inform all HODs and Faculty that Internal Complaints Committee (ICC) is reconstituted with the following members for the academic year 2019-2020 with effect from 19-06-2019.

Status	Name of the Faculty	Designation	Department
Convener	Dr.V.Sailaja	Professor	ECE
Members	Mrs.M.Sri Lakshmi	Asst. Professor	CE
	Mrs.V.R.S.V.Saivalli	Asst. Professor	EEE
	Mrs.B.Anusha Srikanta	Asst. Professor	MECH
	Mrs.B.Vasantha Lakshmi	Asst. Professor	ECE
	Mrs.G.Kumari	Asst. Professor	CSE
	Mrs.N.V.S.Sowjanya	Asst. Professor	IT
	Mrs.P.Sravani	Asst. Professor	BS&H
	Dr.Ch.Sarojini	Consultant Medical Officer	

S. Prasad
PRINCIPAL

Copy to:

1. Chairman / All Directors / Vice President for kind Information
2. Vice Principal / Dean Administration for kind information
3. All the HODs to inform to all faculty, staff and students
4. ICC Convener
5. ICC Members
6. Administrative Office
7. Office File.

1. M. Sri Lakshmi
2. Anusha
3. Sri
4. F. Sai
5. K. Sai
6. V. Sai
7. B. Anusha Srikanta



PRAGATI ENGINEERING COLLEGE

1-378, ADB Road, Surampalem-533437

(Approved by AICTE, Permanently Affiliated to JNTUK, KAKINADA & Accredited by NAAC with 'A' Grade)
Recognized by UGC under sections 2(f) & 12(b) of the UGC Act, 1956)

PEC/ICC/2019-2020/2

Dt:21 /01/2020

CIRCULAR

All the ICC members are hereby informed to attend the ICC meeting on 25th January, 2020 at 3.00PM in Mini conference hall(Main Block) to discuss the following points:

1. Complaints against Sexual Harassment if any.
2. Awareness sessions on prevention of Sexual Harassment for women at work place.

Saileja V.
CONVENER

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1. Chairman/ All Directors/ Vice President for kind information
2. Principal/ Vice Principal/ Dean Administration for kind information
3. All HODS for information
4. ICC Members
5. Office file

M.SRI LAKSHMI - *MA*

VRVS Sai'Valli' - *Brivalli*

N.V.-s. Sonjanya - *Sonjanya*

G. Kumari - *Kumari*

B. Vasantha - *Vasantha*

B. Anusha - *Anusha*

P. Gokavi - *Gokavi*

Dr ch. Sarojini - *Ch. Sarojini*

P. Sandhya - *Sandhya*



PRAGATI ENGINEERING COLLEGE

1-378, ADB Road, Surampalem-533437

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Recognized by UGC under sections 2(f) & 12(b) of the UGC Act, 1956)

Minutes of the Meeting

Internal Complaints Committee held a meeting on Sexual Harassment on 25th January, 2020 at 3.00 PM in Mini conference hall(Main Block) under the Chairperson of the Complaints Committee.

1. Following members of ICC attended the meeting:

S.No	Name	Designation	Signature
1.	Dr. V. Sailaja	Chairperson	
2.	Mrs. M. Sri Lakshmi	Member	
3.	Mrs. B. Anusha Srikanta	Member	
4.	Mrs. B. Vasantha Lakshmi	Member	
5.	Mrs. G. Kumari	Member	
6.	Mrs. N.V.S Sowjanya	Member	
7.	Mrs. P. Sravani	Member	
8.	Dr. Ch. Sarojini	Consultant Medical Officer	

2. At the outset, Chairperson welcomed all the participants of the meeting.

3. The Committee noted that no complaint of sexual harassment against any employee of the college has been received.

4. The Committee stressed the need to increase awareness amongst the employees on how the rules have been amended to prevent instances of harassment of women employees.

5. The Chairperson conveyed her thanks to the members for attending the meeting.

6. The meeting ended with vote of thanks to the Chair.

* * * * *



PRAGATI ENGINEERING COLLEGE

1-378, ADB Road, Surampalem-533437

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Recognized by UGC under sections 2(f) & 12(b) of the UGC Act, 1956)

PEC/ICC/2019-2020/1

Dt: 16/07/2019

CIRCULAR

All the ICC members are hereby informed to attend the ICC meeting on 22nd July, 2019 at 3.00PM in Mini conference hall(Main Block) to discuss the following points:

1. Complaints against Sexual Harassment if any.
2. Awareness sessions on prevention of Sexual Harassment for women at work place.

Sailaja K.
CONVENER

Copy to:

1. Chairman/ All Directors/ Vice President for kind information
2. Principal/ Vice Principal/ Dean Administration for kind information
3. All HODS for information
4. ICC Members
5. Office file

M. SRI LAKSHMI - MA

V.R.V.S. SarVatti - Baidler

N.V.S. Soujanya - Soujanya

G. Kumeri - Kumeri

B. Anusha - Anusha

P. Gravani - Gravani

B. Vasantha lakshmi - Vas

Dr ch. SAROJINI - ch. Sar



PRAGATI ENGINEERING COLLEGE

1-378, ADB Road, Surampalem-533437

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Recognized by UGC under sections 2(f) & 12(b) of the UGC Act, 1956)

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1. Following members of ICC attended the meeting:

S.No	Name	Designation	Signature
1.	Dr. V. Sailaja	Chairperson	
2.	Mrs. M. Sri Lakshmi	Member	
3.	Mrs. V.R.V.S.Sai Valli	Member	
4.	Mrs. B. Anusha Srikanta	Member	
5.	Mrs. B. Vasantha Lakshmi	Member	
6.	Mrs. G. Kumari	Member	
7.	Mrs. N.V.S Sowjanya	Member	
8.	Mrs. P. Sravani	Member	
9.	Dr. Ch. Sarojini	Consultant Medical Officer	

2. At the outset, Chairperson welcomed all the participants of the meeting.

3. The Committee noted that no complaint of sexual harassment against any employee of the college has been received.

4. The Committee emphasized that in order to create awareness and continuous sensitization for the employees, it is essential to put up banners/posters/notices in conspicuous places in the workplace defining sexual harassment, and also about the composition and contact information of the members of the Complaints Committee. This can be done through fixing attractive posters/banners around the offices and especially at places where the employees will obviously read the posters/banners, for examples, in rooms, near cafeteria, water cooler, washrooms, etc.

5. The Committee also emphasized that (i) "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act and Rule 2013", (ii) Constitution of the Committee, and (iii) details of the Members of the Complaints Committee such as name, phone number, address etc., needs to be uploaded on college portal at a prominent place.

6. The Committee stressed the need to increase awareness amongst the employees on how the rules have been amended to prevent instances of harassment of women employees.

7. The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet twice in a year on a regular basis or earlier, if need arises.

8. The meeting ended with vote of thanks to the Chair.

PRAGATI ENGINEERING COLLEGE

(Autonomous)

1-378, ADB Road, Surampalem-533437

PEC/Admn/Circular/2018/46

Office of the Principal

Dt: 18-06-2018

CIRCULAR

It is to inform all HODs and Faculty that Internal Complaints Committee (ICC) is reconstituted with the following members for the academic year 2018-2019 with effect from 20-06-2018.

Status	Name of the Faculty	Designation	Department
Convener	Dr.V.Sailaja	Professor	ECE
Members	Mrs.M.Sri Lakshmi	Asst. Professor	CE
	Dr.B.Rajini	Assoc. Professor	EEE
	Mrs.B.Anusha Srikanta	Asst. Professor	MECH
	Mrs.B.Vasantha Lakshmi	Asst. Professor	ECE
	Mrs.G.Kumari	Asst. Professor	CSE
	Mrs.N.V.S.Sowjanya	Asst. Professor	IT
	Mrs.P.Sravani	Asst. Professor	BS&H
	Dr.Ch.Sarojini		Consultant Medical Officer


PRINCIPAL

Copy to:

1. Chairman / All Directors / Vice President for kind Information
2. Vice Principal / Dean Administration for kind information
3. All the HODs to inform to all faculty, staff and students
4. ICC Convener
5. ICC Members
6. Administrative Office
7. Office File.



PRAGATI ENGINEERING COLLEGE

1-378, ADB Road, Surampalem-533437

(Approved by AICTE, Permanently Affiliated to JNTUK, KAKINADA & Accredited by NAAC with 'A' Grade)
Recognized by UGC under sections 2(f) & 12(b) of the UGC Act, 1956)

PEC/ICC/2018-2019/2

Dt: 23/01/2019

CIRCULAR

All the ICC members are hereby informed to attend the ICC meeting on 30th January, 2019 at 3.00PM in Mini conference hall (Main Block) to discuss the following points:

1. Complaints against Sexual Harassment if any.
2. Planning of activities to create awareness on prevention of Sexual Harassment for women at work place.

Saileja V.
CONVENER

Copy to:

1. Chairman/ All Directors/ Vice President for kind information
2. Principal/ Vice Principal/ Dean Administration for kind information
3. All HODS for information
4. ICC Members

5. Office file

Dr Ch. Sarasini - *Ch. Sar*
M. SRI LAKSHMI - *MSL*

N.V.S. Sanyal - *Sanyal*

G. Kumari - *Kumari*

B. Anusha - *Anusha*
P. G. Veni - *P. G. Veni*

Dr. B. Rajini - *B. Rajini*

B. Vasantha - *Vasantha*



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Minutes of the Meeting

Internal Complaints Committee held a meeting on Sexual Harassment on 30th January, 2019 at 3.00 PM in Mini conference hall(Main Block) under the Chairperson of the Complaints Committee.

1. Following members of ICC attended the meeting:

S.No	Name	Designation	Signature
1.	Dr. V. Sailaja	Chairperson	
2.	Mrs. M. Sri Lakshmi	Member	
3.	Mrs. B. Anusha Srikanta	Member	
4.	Mrs. B. Vasantha Lakshmi	Member	
5.	Mrs. G. Kumari	Member	
6.	Mrs. N.V.S Sowjanya	Member	
7.	Dr. B. Rajini	Member	
8.	Dr. Ch. Sarojini	Consultant Medical Officer	

2. At the outset, Chairperson welcomed all the participants of the meeting.
3. The Committee noted that no complaint of sexual harassment against any employee of the college has been received.
4. The Committee stressed the need to increase awareness amongst the employees on how the rules have been amended to prevent instances of harassment of women employees.
5. The Chairperson conveyed her thanks to the members for attending the meeting.
6. The meeting ended with vote of thanks to the Chair.



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PEC/ICC/2018-2019/1

Dt: 16/07/2018

CIRCULAR

All the ICC members are hereby informed to attend the ICC meeting on 20th July, 2018 at 3.00PM in Mini conference hall(Main Block) to discuss the following points:

1. Complaints against Sexual Harassment if any.
2. Planning of activities to create awareness on prevention of Sexual Harassment for women at work place.

Sailajani V.
CONVENER

Copy to:

1. Chairman/ All Directors/ Vice President for kind information
2. Principal/ Vice Principal/ Dean Administration for kind information
3. All HODS for information
4. ICC Members

5. Office file

Dr ch. sarasini - ch. sar
M. SRI LAKSHMI - M

VRV S. Saivali - Saivali

N.V.S. Senganya - Senganya

B. Vasanthi - Vasanthi

G. Kumar - Kumar

B. Anusha - Anusha

P. Gratani - Gratani

Dr. B. Rajini - Rajini



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Minutes of the Meeting

Internal Complaints Committee held a meeting on Sexual Harassment on 20th July, 2018 at 3.00 PM in Mini conference hall(Main Block) under the Chairperson of the Complaints Committee.

1. Following members of ICC attended the meeting:

S.No	Name	Designation	Signature
1.	Dr. V. Sailaja	Chairperson	
2.	Mrs. M.Sri Lakshmi	Member	
3.	Dr. B. Rajini	Member	
4.	Mrs. B. Anusha Srikanta	Member	
5.	Mrs. B. Vasantha Lakshmi	Member	
6.	Mrs. G. Kumari	Member	
7.	Mrs. N.V.S Sowjanya	Member	
8.	Mrs. P. Sravani	Member	
9.	Dr. Ch. Sarojini	Consultant Medical Officer	

2. At the outset, Chairperson welcomed all the participants of the meeting.
3. The Committee noted that no complaint of sexual harassment against any employee of the college has been received.
4. The Committee emphasized that in order to create awareness and continuous sensitization for the employees, it is essential to put up banners/posters/notices in conspicuous places in the workplace defining sexual harassment, and also about the composition and contact information of the members of the Complaints Committee. This can be done through fixing attractive posters/banners around the offices and especially at places where the employees will obviously read the posters/banners, for examples, in rooms, near cafeteria, water cooler, washrooms, etc.
5. The Committee also emphasized that (i) "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act and Rule 2013", (ii) Constitution of the Committee, and (iii) details of the Members of the Complaints Committee such as name, phone number, address etc., needs to be uploaded on college portal at a prominent place.
6. The Committee stressed the need to increase awareness amongst the employees on how the rules have been amended to prevent instances of harassment of women employees.
7. The Chairperson conveyed her thanks to the members for attending the meeting and the members agreed that the Committee will meet twice in a year on a regular basis or earlier, if need arises.
8. The meeting ended with vote of thanks to the Chair.
