



# PRAGATI ENGINEERING COLLEGE

## Autonomous

(Approved by AICTE, Permanently Affiliated to JNTUK Kakinada & Accredited by NAAC with 'A' Grade)

1-378, ADB Road, Surampalem – 533 437, Near Peddapuram, E.G.Dist., A.P.

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## DEPARTMENT OF BASIC SCIENCES & HUMANITIES

Date: 20-9-2023

### MINUTES OF 5<sup>th</sup> BOARD OF STUDIES COMMUNICATIVE

#### ENGLISH R-23(BOS) MEETING

#### Proceeding:

- The meeting began at 2.00 PM in Online Mode. The Chairman of the Board  
Dr. K.Chakrapani welcomed all the members for the meeting.
- With respect to point 1 of agenda, BoS Chairman presented a brief on common BoS guidelines, Course Structure and Evaluation procedure.
- With respect to point 2 of agenda, BoS Chairman discussed the proposed course structure (I-I & I-II) with respect to Communicative English Theory & Communicative English Laboratory for all branches.

#### Resolutions:

The following resolutions have been made in the meeting

- With respect to point 1 of agenda, Induction Programme and the first year course structure of R-23 of I. B.Tech is approved without any modifications.
- The Syllabus of communicative English and Communicative English Laboratory for I semester and II semester were thoroughly discussed, finalized and approved.
- With respect to point 2 of agenda, the proposed model papers for internal and external examination of the theory courses and evaluation procedure for laboratory courses were discussed and ratified.
- With respect to point 3 of agenda, the new courses introduced were accepted and ratified.
- With respect to point 4 of agenda, the Courses Objectives, Course Outcomes



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and CO-PO mapping for all the courses were ratified.

- With respect to point 5 of agenda, the text books, reference books and web resources for all the courses were finalized.

### **Textbooks for communicative English**

1. Pathfinder: Communicative English for Undergraduate Students, 1<sup>st</sup> Edition, Orient Black Swan, 2023 (Units 1,2 &3)
2. Empowering with Language by Cengage Publications, 2023 (Units 4 &5)

### **Reference Books.**

1. Dubey, Sham Ji & Co. English for Engineers, Vikas Publishers, 2020
2. Bailey, Stephen. Academic writing: A Handbook for International Students. Routledge, 2014.
3. Murphy, Raymond. English Grammar in Use, Fourth Edition, Cambridge University Press, 2019.
4. Lewis, Norman. Word Power Made Easy- The Complete Handbook for Building a Superior Vocabulary. Anchor, 2014.

### **Web Resources:**

#### **GRAMMAR:**

1. [www.bbc.co.uk/learningenglish](http://www.bbc.co.uk/learningenglish)
2. <https://dictionary.cambridge.org/grammar/british-grammar/>
3. [www.eslpod.com/index.html](http://www.eslpod.com/index.html)
4. <https://www.learngrammar.net/>
5. <https://english4today.com/english-grammar-online-with-quizzes/>
6. <https://www.talkenglish.com/grammar/grammar.aspx>

#### **VOCABULARY**

1. <https://www.youtube.com/c/DailyVideoVocabulary/videos>
2. [https://www.youtube.com/channel/UC4cmBAit8i\\_NJZE8qK8sfpA](https://www.youtube.com/channel/UC4cmBAit8i_NJZE8qK8sfpA)

### **Textbooks for communicative English Laboratory**

1. Strengthen Your Steps: A Multi-Model Course in Communication Skills published by Maruti Publications.

#### **Reference Books:**

1. Raman Meenakshi, Sangeeta-Sharma. *Technical Communication*. Oxford Press. 2018.
2. Taylor Grant: *English Conversation Practice*, Tata McGraw-Hill Education



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India, 2016

3. Hewing's, Martin. *Cambridge Academic English (B2)*. CUP, 2012.
4. J. Sethi & P.V. Dhamija. *A Course in Phonetics and Spoken English*, (2<sup>nd</sup> Ed), Kindle, 2013.

### WebResources:

#### SpokenEnglish:

1. [www.esl-lab.com](http://www.esl-lab.com)
2. [www.englishmedialab.com](http://www.englishmedialab.com)
3. [www.englishinteractive.net](http://www.englishinteractive.net)
4. <https://www.britishcouncil.in/english/online>
5. <http://www.letstalkpodcast.com/>
6. [https://www.youtube.com/c/mmmEnglish\\_Emma/featured](https://www.youtube.com/c/mmmEnglish_Emma/featured)
7. <https://www.youtube.com/c/ArnelsEverydayEnglish/featured>
8. <https://www.youtube.com/c/engvidAdam/featured>
9. <https://www.youtube.com/c/EnglishClass101/featured>
10. <https://www.youtube.com/c/SpeakEnglishWithTiffani/playlists>
11. [https://www.youtube.com/channel/UCV1h\\_cBE0Drdx19qkTM0WNw](https://www.youtube.com/channel/UCV1h_cBE0Drdx19qkTM0WNw)

#### Voice & Accent:

1. <https://www.youtube.com/user/letstalkaccent/videos>
2. <https://www.youtube.com/c/EngLanguageClub/featured>
3. [https://www.youtube.com/channel/UC\\_OskgZBoS4dAnVUgJVexc](https://www.youtube.com/channel/UC_OskgZBoS4dAnVUgJVexc)
4. [https://www.youtube.com/channel/UCNfm92h83W2i2jic5Xwp\\_IA](https://www.youtube.com/channel/UCNfm92h83W2i2jic5Xwp_IA)

- With respect to point 6 of agenda, based on the ATR, the suggestions given by stake-holders are discussed.
- The members decided to convey the same to Academic Council members for approval.
- The meeting ended with vote of thanks.