



PRAGATI ENGINEERING COLLEGE

(Autonomous)

ADB Road, Surampalem, E.G.Dt., A.P. – 533 437

(Approved by AICTE, Permanently Affiliated to JNTUK, Kakinada, Accredited by NAAC with 'A' Grade)

(Recognized by UGC Under Sections 2(f) and 12 (B) of UGC act, 1956)

Ph: 08852 – 252233, 34. Website: www.pragati.ac.in

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 13-12-2021

Circular

A meeting is convened with the members of IQAC Committee at 02:00 PM on 18-12-2021 at IQAC Conference Hall to discuss the following agenda. All the IQAC members are requested to attend the meeting to discuss various activities.

Agenda:

1. Review on action taken on minutes of previous committee meeting
2. Discussion on Submission of AQAR
3. Discussion on Updation of Institute Website
4. ERP implementation and execution
5. Roles and responsibilities of Mentors
6. NIRF Ranking 2022
7. Any other item

Copy to:

1. Circulate among IQAC Members
2. IQAC File
3. Principal office File.

Principal





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC – Meeting No .38 dated on 18th December 2021

IQAC meeting is held through online dated on 18th December 2021 at 2:00 P.M under chairmanship of Dr.S.Sambu Prasad, Principal, Pragati Engineering College, to discuss following agenda and to adopt resolutions.

Dr. A Radha Krishna, Assoc. Prof. of CSE, IQAC Coordinator welcomed all the members initiated the Proceedings

1. Item No 1: Review on action taken on minutes of previous committee meeting

Suggestion in previous IQAC Meeting	Action Taken
Preparation of Academic Calendars for 2021-22 Academic Year:	Completed and Circulated among students and Faculty
Discussion of NAAC Accreditation Extension	Assigned responsible individuals for the completion of pending NAAC accreditation requirements.
Reviewing Quality Policies:	Different policies are reviewed and submitted to Governing Body for approval
Discussion CO-PO Tool for R19 and R20 Regulations	Formulated a plan for implementing the CO-PO assessment tool, including training sessions for faculty.
Discussion on MoUs with Industry/Academia	Designated focal points for pursuing potential MoUs with industry and academia.
Discussion on Autonomous Status Extension	Initiated steps towards applying for an extension of autonomous status, A team of 4 members is constituted to complete the process
Discussion on Result Analysis	Initiated a detailed data-driven analysis of student performance, focusing on identifying specific subject areas and assessment methods that require targeted interventions for improvement

2. Item No 2: Discussion on Submission of AQAR

Dr.A.Radhakrishna, IQAC coordinator provided detailed format of NEW AQAR for Academic Year 202-21 through online. Committee discussed on the submission of the Annual Quality Assurance Report (AQAR), addressing timelines, data collection, and the alignment of AQAR with the institution's overall quality enhancement strategies.

3. Item No 3 : Discussion on Updation of Institute Website

Mr.T.Somasekhar, Associate Professor of CSE and Website In charge provided detailed explanation on the updation of the institute's website, addressing design, content, navigation, and functionality improvements to ensure accurate and engaging representation of academic programs, achievements, and relevant information for various stakeholders.

4. Item No 4 : ERP implementation and execution

The committee discussed the progress and challenges of ERP implementation and execution, emphasizing the need for streamlined communication and training to ensure a successful integration of the system across all departments.

5. Item No: Roles and responsibilities of Mentors

The committee discussed and finalized the roles and responsibilities of mentors, emphasizing their guidance in academic and personal matters to foster holistic student development, effective communication, and regular progress monitoring.

Chairman appraised members a draft will be prepared and will circulated for Head of the Department opinions.

6. Item no 6: NIRF Ranking 2022

"In the meeting, it was agreed to establish a dedicated team responsible for collecting and compiling relevant data to facilitate the institution's submission for NIRF Ranking 2022, ensuring accuracy and completeness. Dr.G.Satish, Associate Professor is nominated to complete the task

7. Item no 7 : Any other Item

A. Radha Krishna

(IQAc Co-ordinator)


PRINCIPAL