



PRAGATI ENGINEERING COLLEGE
(Autonomous)

Internal Quality Assurance Cell

IQAC – Meeting No.: 23

Circular Dated 01 – Oct– 2018

A meeting will be held in the IQAC chamber on 03 – Oct – 2018 at 3:00 P.M. under the Chairmanship of Dr.S.Sambhu Prasad, Principal, Pragati Engineering College, Surampalem to discuss on the following agenda:

1. To discuss on the recipient of Academic Calendar received for the I Year I Semester with all department HODs.
2. To discuss on the syllabus covered by faculty for Mid – II.
3. Conducting extra classes by the faculty to cover the left over syllabus if any for the mid and semester end exams.
4. To discuss about the results of M.Tech., II Semester (Regular) announced by the CoEdt: 01 – Aug - 2018.
5. To request concerned HODs to suggest an Action Plan for the improvement of their departments before the beginning of each semester.
6. To encourage students to participate in Conferences, Seminars, Workshops and Symposia by presenting paper / posters.
7. To train students for getting more placement opportunities in companies with suitable pay structure.

A. Radha Krishna
IQAC Coordinator

S. Sambhu Prasad
PRINCIPAL

Copy to:

- To all members of IQAC.
- To all HODs for favour of information.



85

PRAGATI ENGINEERING COLLEGE (Autonomous)

Internal Quality Assurance Cell

IQAC – Meeting No.: 24

Circular Dated 08 – Nov– 2018

A meeting will be held in the IQAC chamber on 09 – Nov – 2018 at 3:00 P.M. under the Chairmanship of Dr.S.Sambhu Prasad, Principal, Pragati Engineering College, Surampalem to discuss on the following agenda:

1. To design of the Academic Calendar for II Semesters for all years for the Academic Year 2018 – 19.
2. Discussion about the subject allocation for various subjects in the various departments for the II Semester for the Academic year 2018 - 19.
3. To suggest the departments to prepare lesson plans and learning notes.
4. To discuss about the results of II Year II Semester announced on dt: 10 – Oct – 2018 and I Year II Semester Supplementary announced on dt:11 – Oct - 2018.
5. To discuss on the progress of work regarding NBA.

A. Radha Krishna
IQAC Coordinator

S. Sambhu Prasad
PRINCIPAL

Copy to:

- To all members of IQAC.
- To all HODs for favour of information.



PRAGATI ENGINEERING COLLEGE (Autonomous)

Internal Quality Assurance Cell

Minutes of IQAC – Meeting No. 23 dated 03 – Oct – 2018.

IQAC meeting is held in the IQAC chamber on 03 – Oct – 2018 at 3:00 PM under the Chairmanship of Dr. S. Sambhu Prasad, Principal, Pragati Engineering College, Surampalem to discuss on the following agenda and to adopt resolutions.

Resolution – 1: Discussion on the Academic Calendars prepared by the concerned departments are verified and the members expressed their satisfaction and the HODs are requested to implement the Academic Calendar.

Resolution – 2: A discussion has been made on the coverage of syllabus by faculty for Mid – II examination and observed that the prescribed syllabus is completed by every faculty.

Resolution – 3: A discussion has been made on the conducting extra classes if necessary, by the faculty to cover the left over syllabus if any for the mid and semester end examinations. In this context all HODs are requested to initiate measures to conduct the classes for completion of the syllabus.

Resolution – 4: The result analysis of M.Tech., II Semester (Regular) has been made discussion on, and recorded that the percentage of pass is satisfactory.

Resolution – 5: All the HODs of all the departments to suggest the concerned staff members to prepare an action plan for the overall improvement of their respective departments.

Resolution – 6: It is resolved to request the HODs of all the departments to encourage their students to participate in Conferences / Seminars / Workshops or Symposia and to present papers or posters.

Resolution – 8: It is resolved to request all HODs to encourage the students to attend the training programs, which can help them in getting more job opportunities in reputed companies with suitable pay structure.


PRINCIPAL