

CURRICULUM VITAE

A. Lakshmi Prasanna,
D/o A.SatyaNarayana,
Dwaraka Nagar,
Kakinada.

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CAREER OBJECTIVE

To associate with an organization which progresses dynamically and gives me a chance to update my knowledge and enhance my skills and be a part of the team that excels in work towards the growth of the organization and gives the satisfaction there of.

Academic background

<u>Course</u>	<u>Institution</u>	<u>University</u>	<u>Year</u>	<u>Percentage</u>
SSC	Deccan Public School, Kakinada	Board	2007	84.3 %
DIPLOMA	GPT for Women, Kakinada	Board	2010	77.78 %
B.Tech	Ideal Institute of Technology, Kakinada	JNTUK	2014	80 %
M.Tech	Pydah College of Engineering	JNTUK	2017	76.8 %

Work experience:

» Worked in **VMT SERVICES PVT., LTD. (BPO Suite works)** as a transcription analyst, data analyst and trainer for 2 years.

My knowledge and skills:

- ▶ Able to communicate complex technical issues, with good presentation skills.
- ▶ Excellent organization, communication and problem solving skills.
- ▶ Self-motivated and adaptable to be able to work with minimal supervision.

► Good interpersonal skills.

Computer skills: M.S. OFFICE, C, AUTO-CADD,

& a little knowledge on Staad-pro & GIS.

Personal Profile:

Name : A. Lakshmi Prasanna
Date of birth : 19-05-1992
Father's Name : A. SatyaNarayana
Nationality : Indian
Religion : Hindu
Languages known : English, Telugu
Gender : FEMALE
Current address : A. Lakshmi Prasanna
D/o A. SatyaNarayana
D.No:65-6-11/16,
Dwaraka Nagar,
Kakinada.

Acknowledgement:

I here by declare that all the information furnished above
is true to the best of my knowledge and belief.

Signature
(A. Lakshmi Prasanna)